



**AUTHORIZED
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE, AND SERVICES**

McFarland Technology, Inc. provides a full range of Information Technology (IT) Professional Services.

**SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES**

- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D310 IT Backup and Security Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software, and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances, the services must be performed by the publisher or manufacturer or one of their authorized agents.

McFarland Technology, Inc.
211 North Whitfield Street, Suite 645
Pittsburgh, PA 15206

<http://www.mcfarlandtechnology.com>

Contract Number: GS-35F-090DA
Period Covered by Contract: 12/10/2015-12/09/2020

General Services Administration
Federal Acquisition Service

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

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Information For Ordering Activities

Applicable To All Special Item Numbers

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation, SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!TM on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!TM and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

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Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

724-699-3841

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

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4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule Contract
Block 16: Data Universal Numbering System (DUNS) Number: 13-589-2276
Block 30: Type of Contractor: A. Small Disadvantaged Business
Block 31: Woman-Owned Small Business – Yes
Block 37: Contractor's Taxpayer Identification Number (TIN): 04-3648401

- 4a. CAGE Code: 3HJ53
4b. Contractor has registered with the System for Award Management (SAM).

5. FOB DESTINATION

6. DELIVERY SCHEDULE

- a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
<u>132-51</u>	<u>In accordance with the task order</u> Days

- b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS: Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: 0% - 30 days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity None
- c. Dollar Volume None
- d. Government Educational Institutions – Government Educational Institutions are offered the same discounts as the Government
- e. Other

8. TRADE AGREEMENTS ACT OF 1979, as amended:

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING: None

10. Small Requirements: The minimum dollar value of orders to be issued is \$100.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:
Special Item Number 132-51 - Information Technology Professional Services

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

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13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses, and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses, and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes, or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest, as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation, as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials, or resources, as necessary.

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- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4).

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES, AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

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19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance, and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

None

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates, as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration, or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act apply.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

Not Applicable

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

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25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer, upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**Terms and Conditions Applicable to
Information Technology (IT)
Professional Services (Special Item Number 132-51)**

*****NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

1. SCOPE

- a. The prices, terms, and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

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- (1) Cancel the stop-work order; or
 - (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS –COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

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11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders, the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity, upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services. It should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

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Labor Category Descriptions

Code	Labor Category	Description	Education/Experience
AN1	Analyst 1	Under close supervision, performs assigned portions of system analysis, engineering research, system design, programming, trade studies, data gathering, and documentation modification or development. The candidate must possess basic system engineering and/or business analytical skills.	Bachelor's degree in a related field Or Four years of experience in a related field
AN2	Analyst 2	Performs assigned portions of system design, research and evaluations, trade studies, technical and fiscal optimizations, reliability and maintainability evaluations, simulation analysis, and performance predictions. Must have a background in hardware, software, business processes and/or systems development. Assists in developing complex technical documentation and technical presentations. Participates in all phases of business analysis and/or system development, including planning, documentation, analysis, development, integration, testing, and acceptance.	Bachelor's degree in a related field Three years of experience in a related field Or Seven years of experience in a related field
AN3	Analyst 3	Coordinates the development of overall system concepts, documentation, design, and technical approach to meet objectives. Expertise in business processes and in hardware and software engineering techniques and solutions. Performs top-level system analysis, engineering research and evaluations, trade studies, technical optimizations, high-level designs, and allocation of requirements to both hardware and software domains. Prepares technical documentation, conducts technical reviews, and delivers technical presentations. Coordinates system and business process development with emphasis on planning, analysis, system integration, unit and system testing, debugging, and acceptance phases.	Bachelor's degree in a related field Six years of experience in a related field Or Ten years of experience in a related field
AN4	Analyst 4	Leads the development of overall system concepts, documentation, design, and technical approach to meet objectives. Leadership expertise in business processes and hardware and software engineering techniques and solutions. Initiates and directs top-level system analysis, engineering research and evaluations, trade studies, technical optimizations, high-level designs, and allocation of requirements to both hardware and software domains. Oversees and mentors preparation of technical documentation, conduct of technical reviews, and delivery technical presentations. Leads system and business process development including planning, analysis, system integration, unit and system testing, debugging, and acceptance phases.	Bachelor's degree in a related field Nine years of experience in a related field Or Thirteen years of experience in a related field
AD1	Application Developer 1	Installs, debugs, and tunes simple modules and subsystem software, including general purpose packages. Performs maintenance and prepares small subroutine documentation from detailed specifications. Applies maintenance and systems upgrades, supplied by software vendors. Serves as a point of contact for resolution of simple software problems.	Associate's degree in a related field Two years of experience in a related field Or Four years of experience in a related field

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Code	Labor Category	Description	Education/Experience
AD2	Application Developer 2	Installs, debugs, and tunes moderately complex modules, systems, and subsystems software, including general purpose packages. Applies maintenance upgrades, supplied by software vendors. Serves as a point of contact for resolution of moderately complex software problems. Provides support in resolving outages and ensures minimal downtime. Monitors and tunes the system hardware and software configurations to ensure maximum performance.	Associate's degree in a related field Four years of experience in a related field Or Six years of experience in a related field
AD3	Application Developer 3	Performs systems analysis, design, integration, programming, documentation, and implementation of applications. Participates in all phases of software development with emphasis on integration, programming, testing, documentation, and acceptance phases. Applies standard business and data principles and methods to technical problems to arrive at solutions. Designs and prepares technical reports and related documentation.	Bachelor's degree in a related field Five years of experience in a related field Or Nine years of experience in a related field
AD4	Application Developer 4	Performs and can lead systems engineering, analysis, design, documentation and implementation of very complex applications. Participates in all phases of software development with emphasis on planning, engineering, analysis, testing, and acceptance phases. Designs and prepares technical reports and related documentation. Prepares and delivers presentations and briefs, as required.	Bachelor's degree in a related field Six years of experience in a related field Or Ten years of experience in a related field
AD5	Application Developer 5	Leads installations, debugging and tuning of complex components and integrated system software, including specialized software packages. Provides a high level of technical expertise and guidance for resolution of software problems, including complex problems, pertaining to application programming. Monitors and implements changes to system hardware and software configurations to ensure maximum performance. Monitors and tunes the system software configurations to ensure maximum performance.	Bachelor's degree in a related field Seven years of experience in a related field Or Eleven years of experience in a related field
AD6	Application Developer 6	Works with client engineers and scientists in developing advanced scientific software. Provides engineering/software engineering services, regarding scientific and engineering topics, such as computational fluid dynamics, verification and validation, statistical analysis, and quality engineering. Writes technical and user documentation.	Master's degree in a related field Seven years of experience in a related field Or Thirteen years of experience in a related field
AD7	Application Developer 7	Works with client engineers and scientists in developing advanced scientific software. Supports client engineers and scientists in conducting scientific research. Provides engineering/software engineering services, regarding scientific and engineering topics, such as computational fluid dynamics, verification and validation, statistical analysis, and quality engineering. Writes technical and user documentation.	Doctorate degree in a related field Seven years of experience in a related field Or Fifteen years of experience in a related field

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Code	Labor Category	Description	Education/Experience
BA1	Business Analyst 1	Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Identifies resources required for each task. Develops functional requirements for complex, integrated systems.	High School diploma Two years of experience in a related field
BA2	Business Analyst 2	Analyzes user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Identifies resources required for each task. Develops functional requirements for complex, integrated systems.	Associate's degree in a related field Four years of experience in a related field Or Six years of experience in a related field
BA3	Business Analyst 3	Supports the analyst and senior analyst in developing, updating, or modifying complex integrated systems. Performs assigned portions of system analysis, engineering research, system design, programming, trade studies, data gathering, and documentation modification or development. Possesses basic engineering and analytical skills to assist in the entire system development process.	Bachelor's degree in a related field Four years of experience in a related field Or Eight years of experience in a related field
BA4	Business Analyst 4	Supports senior technical and engineering personnel, assisting in systems analysis and system designs of complex, integrated systems. Performs assigned portions of system design, research and evaluations, trade studies, technical and fiscal optimizations, reliability and maintainability evaluations, simulation analysis, and performance predictions. Assists in developing complex technical documentation and technical presentations. Participates in all phases of system development, including planning, analysis, development, integration, testing, and acceptance.	Bachelor's degree in a related field Six years of experience in a related field Or Ten years of experience in a related field
CO1	Consultant 1	Participates in the planning, organizing, and performance of work, associated with projects. Contributes to the performance of project activities and preparation of work, related to the project, and uses the most current methods, tools, and techniques in performance. Provides technical expertise in a subject area. Assists in the analysis and identification of business processes in requirements determination. Ensures that products meet quality standards. Assists in planning work efforts and ensures that schedules and budgets are in line with project objectives.	Bachelor's degree in a related field Four years of experience in a related area Or Eight years of experience in a related field

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Code	Labor Category	Description	Education/Experience
CO2	Consultant 2	Participates in the planning, organizing, management, and performance of work associated with the tasks that are important to the project. Contributes in the performance of project activities and preparation of work products. Provides technical expertise in a subject area. Assists in the analysis and identification of business processes in requirements determination. Makes sure that the methods, tools, and techniques applied in performance are the most current. Monitors the quality of work products to make sure products meet quality standards. Assists in planning work efforts to ensure that schedules and budgets are in line with project objectives.	Bachelor's degree in a related field Six years of experience in a related field Or Ten years of experience in related field
CO3	Consultant 3	Plans, organizes, staffs, directs, and manages performance of work associated with tasks that are relevant to the project. Provides technical expertise in a subject area. Assists in the analysis and identification of business processes in requirements determination. Contributes to project work and activities. Ensures developed products meet quality standards. Supports schedules and budgets.	Bachelor's degree in a related field Eight years of experience in a related field Or Twelve years of experience in a related field
CO4	Consultant 4	Initiates, mentors and oversees the performance of project tasks. Provides guidance and expertise to project staff, making sure that methods, tools, and techniques are the most current. Provides technical expertise in a subject area. Oversees the analysis and identification of business processes in requirements determination. Ensures compliance with all applicable standards. Manages schedules and budgets.	Master's degree in a related field Eight years of experience in a related field Or Fourteen years of experience in a related field
DM1	Database Management Specialist 1	Performs tasks associated with database management. Supports the development, implementation, and maintenance of single-tier system databases. Develops data queries and system documentation. Administers tables, indexes, queries, and files for database system. Executes scripts according to specifications. Performs and monitors backup and restore operations. Provides first-level troubleshooting.	Bachelor's degree in a related field Two years of experience in a related field Or Six years of experience in a related field
DM2	Database Management Specialist 2	Performs tasks associated with database management in support of project requirements, including designing databases, writing code, maintaining databases and spreadsheets, systems analysis, programming, and data collection and analysis. Provides for expansion of database systems, as required, while maintaining database and business rule integrity. Can perform all tasks of Database Management Specialist 1 role above. Performs data modeling and can implement physical and logical database designs.	Bachelor's degree in a related field Four years of experience in a related field Or Eight years of experience in a related field
DM3	Database Management Specialist 3	Manages the development of multi-tier database projects. Plans and budgets staff and database resources. Prepares and delivers presentations on database concepts. Provides daily supervision and direction to support staff. Can perform all tasks of Database Management Specialist 1 and 2 roles above. Uses best available performance and monitoring tools to tune databases.	Bachelor's degree in a related field Six years of experience in a related field Or Ten years of experience in a related field

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Code	Labor Category	Description	Education/Experience
DS1	Documentation Specialist	Gathers, analyzes, and composes technical information, conducts research, and ensures the use of proper technical terminology. Translates technical information into clear, readable documents to be used by technical and non-technical personnel.	Associate's degree in a related field Or Two years of experience in a related field
HN1	Hardware/Network Specialist 1	Provides services for electronic assembly, mechanical assembly, installation, and repair of electronic and digital circuits and equipment. Operates test equipment and reads schematic/wire diagrams. Performs electronic and mechanical tests in accordance with written test procedures.	Associate's degree in a related field Or Two years of experience in a related field
HN2	Hardware/Network Specialist 2	Provides services for electronic assembly, mechanical assembly, installation, testing, and troubleshooting of electronic equipment, subsystems, electro-mechanical systems, and automated computing/display equipment. Operates and uses electronic test equipment. Reads and interprets schematic diagrams, wire lists, and drawings. Uses and operates PC-based computer systems, networks, and terminals.	Associate's degree in a related field Two years of experience in a related field Or Four years of experience in a related field
IS1	Internet Specialist 1	Provides systems analysis, design, and development support for customer web sites. Performs graphic design and implements web site user interface, development, and web-based applications. Maintains overall web site functionality and content.	Bachelor's degree in a related field Two years of experience in a related field Or Six years of experience in a related field
IS2	Internet Specialist 2	Provides systems analysis, design, and development support for customer web sites. Consults with users to determine systems and content requirements. Performs graphic design and implements web site user interface, development, and web-based applications. Maintains overall web site functionality and content.	Bachelor's degree in a related field Four years of experience in a related area Or Eight years of experience in a related field
IS3	Internet Specialist 3	Provides a wide set of disciplines for planning, analysis, design, and construction of information systems. Consults with users to determine systems and content requirements. Designs architecture to include software, hardware, and communications to support requirements and interfaces. Ensures systems are compatible and in compliance with standards.	Bachelor's degree in a related area Six years of experience in a related area Or Ten years of experience in a related field

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Code	Labor Category	Description	Education/Experience
IT1	IT Professional 1	Performs systems analysis, design, integration, programming, documentation, and implementation of basic applications. Supports other IT Professionals. Participates in all phases of software and/or network engineering with emphasis on integration, testing, documentation, and acceptance phases. Applies standard business and data principles and methods to technical problems to arrive at solutions. Designs and prepares technical reports and related documentation.	Bachelor's degree in a related field Three years of experience in a related field Or Seven years of experience in a related field
IT2	IT Professional 2	Performs systems analysis, design, integration, programming, documentation, and implementation of moderately complex applications. Participates in all phases of software and/or network engineering with emphasis on integration, testing, documentation, and acceptance phases. Applies standard business and data principles and methods to technical problems to arrive at solutions. Designs and prepares technical reports and related documentation. Responsible for ensuring the quality and services delivered for particular tasks.	Bachelor's degree in a related field Five years of experience in a related field Or Nine years of experience in a related field
IT3	IT Professional 3	Performs and can lead systems engineering, analysis, design, documentation, and implementation of very complex applications. Participates in all phases of software and/or network engineering with emphasis on planning, engineering, analysis, testing, and acceptance phases. Designs and prepares technical reports and related documentation. Prepares and delivers presentations and briefs, as required.	Bachelor's degree in a related field Seven years of experience in a related field Or Eleven years of experience in a related field
IT4	IT Professional 4	Leads systems engineering, analysis, design, documentation, and implementation of very complex applications. Leads in all phases of software and/or network engineering with emphasis on planning, engineering, analysis, testing, and acceptance phases. Designs and prepares technical reports and related documentation. Prepares and delivers presentations and briefs, as required.	Bachelor's degree in a related field Nine years of experience in a related field Or Thirteen years of experience in a related field
IT5	IT Professional 5	Manages systems engineering, analysis, design, documentation, and implementation of very complex applications. Manages all phases of software and/or network engineering with emphasis on planning, engineering, analysis, testing, and acceptance phases. Designs and prepares technical reports and related documentation. Prepares and delivers presentations and briefs, as required.	Master's degree in a related field Nine years of experience in a related field Or Fifteen years of experience in a related field

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Code	Labor Category	Description	Education/Experience
PG1	Program Manager 1	<p>Provides project management/administrative support and coordination to a complex contract, project, task(s), or business unit. Duties may include contract accounting and reporting, project scheduling and management, tracking annual fiscal plans and monthly updates, payroll/personnel processing, maintenance and reporting, contract administration, purchasing, facility leasing, and service administration. Maintains contract budgets, prepares contract billing, and estimates materials, equipment, production costs, and delivery schedules. Responsible for providing support to other Program Managers in the preparation and analysis of complex project financial and scheduling data and other complex contract, project, or business-related tasks. Establishes and defines program plan requirements and directs or performs in-depth studies to determine optimum program plans. Performs complex financial/administrative reporting, and prepares complex financial/administrative reports and distributes to customers/user organizations. Performs non-routine analysis and prepares non-routine financial reports.</p>	<p>Bachelor's degree in a related field Six years of experience in a related field Or Ten years of experience in a related field</p>
PG2	Program Manager 2	<p>Responsible for the performance of relatively small projects or a definable portion of a larger program, in accordance with contract requirements, policies, procedures, and guidelines. Directs and supervises all support resources for the performance of project assignments and activities. Manages the technical direction of a project through design, implementation, and testing, in accordance with project objectives. Trains and directs employee work activities. Directs and supervises all support resources for the performance of project assignments and activities. Manages the technical direction of a project through the design, implementation, and testing, in accordance with project objectives. Creates a method of change management, including ownership of a documentation library, communication plans, and process training. Responsible for complex program management tasks and development of standards and processes for scheduling, administration, and accounting. Provides thought leadership to project analyses and process improvement activities. Responsible for driving recommendations through to implementation. Works to identify, analyze, and define project/program requirements and scope. Responsible authority for planning, directing, coordinating, administering, and executing overall program. Assists with budget, staff, and other resources necessary to accomplish the goals and/or objectives of the program group/function. Applies a wide range of tools, such as Earned Value Management (EVM), Lean Six Sigma, and Project Management Body of Knowledge (PMBOK).</p>	<p>Bachelor's degree in a related field Eight years of experience in a related field Or Twelve years of experience in a related field</p>

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Code	Labor Category	Description	Education/Experience
PG3	Program Manager 3	Responsible for the performance of a relatively significant program or multiple smaller programs, in accordance with contract requirements, policies, procedures and guidelines. Defines, launches, and drives mission-critical strategic and operational initiatives in core non-technical programs. Responsible for complex program management tasks, including the execution of standards and processes for scheduling, administration, and accounting. Creates a method of change management, including ownership of a documentation library, communication plans, and process training. Responsible for driving recommendations through to implementation. Provides thought leadership to project analyses and process improvement activities. Works to identify, analyze, and define project/program requirements and scope. Responsible authority for planning, directing, coordinating, administering, and executing overall program. Defines, acquires, and allocates budget, staff, and other resources necessary to accomplish the goals and/or objectives of the program. Applies a wide range of tools, such as EVM, Lean Six Sigma, and PMBOK.	Bachelor's degree in a related field Ten years of experience in a related field Or Fourteen years of experience in a related field
PG4	Program Manager 4	Must have experience and skills necessary to perform the following tasks: manage substantial complex design, development, integration, testing, and documentation operations for multiple tasks. Organizes, directs, and coordinates planning and implementation of all contract support activities. Interfaces with government personnel. Formulates and reviews project feasibility studies, determines costs, and ensures conformance to work standards. Interprets policies, purposes, and goals of the organizations for subordinates. Manages logistics support analysis for complex systems. Identifies, acquires, and utilizes company resources to achieve project technical objectives. Applies a wide range of tools, such as EVM, Lean Six Sigma, and PMBOK.	Bachelor's degree in a related field Twelve years of experience in a related field Or Sixteen years of experience in a related field
PJ1	Project Manager 1	Provides project supervision and management for major program activities. Manages and directs technical project/program personnel to ensure objectives are met with top quality and levels of performance. Manages large projects involving multifunctional tasking and substantial complexity. Plans and supervises system life cycle support tasks/functions, including requirements definition, acquisition, integration, test and evaluation, fielding/installation, and disposition.	Bachelor's degree in a related field Eight years of experience in a related field Or Twelve years of experience in a related field
PJ2	Project Manager 2	Provides project supervision and management for major program activities. Manages and directs technical project/program personnel to ensure objectives are met with top quality and levels of performance. Manages large projects involving multifunctional tasking and substantial complexity. Plans and supervises system life cycle support tasks/functions, including requirements definition, acquisition, integration, test and evaluation, fielding/installation, and disposition. Applies a wide range of tools, such as EVM, Lean Six Sigma, and PMBOK.	Bachelor's degree in a related field Ten years of experience in a related field Or Fourteen years of experience in a related field

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Code	Labor Category	Description	Education/Experience
QA1	Quality Assurance Specialist 1	Supports basic quality assurance tasks and other Quality Assurance Specialists. Possesses knowledge and experience with quality concepts and principles, such as software testing, customer focus, management principles, continuous improvement methods, quality business processes, re-engineering methods, change methods, and process measurements.	Associate's degree in a related field Two years of experience in a related field Or Four years of experience in a related field
QA2	Quality Assurance Specialist 2	Supports moderately complex quality assurance tasks. Executes basic quality assurance tasks. Possesses knowledge and experience with quality concepts and principles, such as customer focus, management principles, continuous improvement methods, quality business processes, re-engineering methods, change methods, and process measurements.	Bachelor's degree in a related field Four years of experience in a related field Or Eight years of experience in a related field
QA3	Quality Assurance Specialist 3	Supports and executes moderately complex quality assurance tasks. Possesses demonstrated, extensive knowledge and experience with quality concepts and principles, such as customer focus, management principles, continuous improvement methods, quality business processes, re-engineering methods, change methods, and process measurements.	Bachelor's degree in a related field Six years of experience in a related field Or Ten years of experience in a related field
QA4	Quality Assurance Specialist 4	Executes complex quality assurance projects and tasks. Advanced knowledge and experience with quality concepts and principles, such as customer focus, management principles, continuous improvement methods, quality business processes, re-engineering methods, change methods, and process measurements.	Bachelor's degree in a related field Eight years of experience in a related field Or Twelve years of experience in a related field
TW1	Technical Writer 1	Performs technical writing, research, and editing functions to prepare briefings, manuals, and other contract deliverables to meet contract requirements. Responds to requests for information. Organizes material and completes writing assignments with regard to order, clarity, conciseness, style, and terminology. Prepares, distributes, and provides for the protection of technical documents.	Bachelor's degree in a related field Two years of experience in a related field Or Six years of experience in a related field
TW2	Technical Writer 2	Designs, plans, writes, and produces documentation, including reports, manuals, and other project deliverables to meet contract requirements. Reviews and edits documents, developed by others, for accuracy and quality of content, organization, language, format consistency, and conformance with established standards. Ensures that final documents meet contract requirements and regulations.	Bachelor's degree in a related field Four years of experience in a related field Or Eight years of experience in a related field

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Code	Labor Category	Description	Education/Experience
TS3	Training Support 3 (Lead)	Manages and leads training-related tasks, providing oversight of all aspects of development and implementation for these areas. Responsible for planning, organizing, directing, and coordinating the work of personnel executing the tasks and the involvement of other members of the integrated project team. Evaluates training feedback and executes process improvement initiatives to improve training delivery and content. Communicates directly with the client and senior stakeholders concerning training and training-related tasks. Provides training to client personnel.	Master's degree in a related field Five years of experience in a related field Or Eleven years of experience in a related field

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Pricing

	PRICE OFFERED TO GSA WITH IFF – CONTRACTOR SITE
Labor Category	12/10/2015 - 12/09/2016
Analyst 1	\$57.00
Analyst 2	\$66.00
Analyst 3	\$76.00
Analyst 4	\$95.00
Application Developer 1	\$63.00
Application Developer 2	\$77.00
Application Developer 3	\$86.00
Application Developer 4	\$94.00
Application Developer 5	\$105.00
Application Developer 6	\$140.00
Application Developer 7	\$283.00
Business Analyst 1	\$68.51
Business Analyst 2	\$87.00
Business Analyst 3	\$92.39
Business Analyst 4	\$126.95
Consultant 1	\$86.50
Consultant 2	\$98.00
Consultant 3	\$110.00
Consultant 4	\$140.33
Database Management Specialist 1	\$86.00
Database Management Specialist 2	\$97.00
Database Management Specialist 3	\$116.00
Documentation Specialist	\$64.80
Hardware/Network Specialist 1	\$30.00
Hardware/Network Specialist 2	\$48.00
Internet Specialist 1	\$92.00
Internet Specialist 2	\$104.00
Internet Specialist 3	\$116.00
IT Professional 1	\$75.00
IT Professional 2	\$86.00
IT Professional 3	\$98.00
IT Professional 4	\$110.00
IT Professional 5	\$140.34
Program Manager 1	\$84.16
Program Manager 2	\$108.18
Program Manager 3	\$136.90
Program Manager 4	\$158.65
Project Manager 1	\$104.00
Project Manager 2	\$127.00
Quality Assurance Specialist 1	\$54.67
Quality Assurance Specialist 2	\$74.00
Quality Assurance Specialist 3	\$88.95
Quality Assurance Specialist 4	\$110.17
Technical Writer 1	\$58.51
Technical Writer 2	\$74.77

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	PRICE OFFERED TO GSA WITH IFF – CONTRACTOR SITE
Labor Category	12/10/2015 - 12/09/2016
Training Support 3 (Lead)	\$126.00

**USA Commitment To Promote
Small Business Participation
Procurement Programs**

PREAMBLE

McFarland Technology, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor, and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged, and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities, please contact Barbara McFarland, phone: (724) 699-3841, email: bmcfarland@mcfarlandtechnology.com, fax: (866) 823-1543.

McFarland Technology, Inc.
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Best Value
Blanket Purchase Agreement
Federal Supply Schedule

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity Date Contractor Date

McFarland Technology, Inc.
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BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

Basic Guidelines For Using “Contractor Team Arrangements”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works.

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer’s needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedule “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.